

**MINUTES OF MEETING
OF BOARD OF TRUSTEES OF
NORTHSHORE CHARTER SCHOOLS, INC.**

A meeting of the Board Members of **NORTHSHORE CHARTER SCHOOLS, INC.** was held at the Northshore Charter School in Bogalusa, Louisiana, on the 11th day of July 2013. The following persons constituting the trustees of the said Corporation were present at the meeting:

R. L. Palmer, Jr., President
John Gallaspy, Vice President
Bob Rogan
Dr. William Wainwright
Guests: Marc Merriman
Julie Rodriguez
Felicia Workman

Absent: Gayle Ladner, Secretary, Debra Taylor, Member, Pastor Bob Adams, Member

The purpose of the meeting was stated to discuss items for consideration including: (1) COO Report, (2) Principal's Update (3) New Business. The meeting was called to order by President R. L. Palmer, Jr. Mr.

Rogan opened the meeting with prayer. Meeting began at 5:10 p.m.

President Palmer asked for a motion to accept the minutes from the June 20th, meeting. A motion was made by Mr. Gallaspy to accept the minutes. A second to the motion was made by Mr. Bob Rogan. No opposition. Motion carried.

Motion to accept Agenda by President Palmer. Mr. Gallaspy provided a first to the motion. Dr. Wainwright provided a second to the motion. Motion Carried.

Recognition of Visitors: Principal Rodriguez recognized Assistant Principal Marc Merriman and COO Felicia Workman. Mr. Merriman provided an overview of his experience. President Palmer welcomed all visitors to the meeting.

Public Comment: No public comment

COO Report: Mrs. Workman stated that the budget is ready for adoption and traditionally due by July 31 to the Department of Education (DOE). Mrs. Workman stated that since the school is new, the Board has until September 15, 2013 to adopt the budget. She stated that the budget will need to be published via public notice. The public will have 15 days to inspect the proposed budget which will be made available at NCSI. The current plan is to post the budget for public review at the Charter School on July 17th. Per Mrs. Workman, we are required to have a public hearing to discuss the budget. The next board meeting is scheduled for 8/8. After that meeting, we have to publish that we have closed the public portion of the hearing. At the next meeting the Board would vote to adopt the budget. The following meeting is scheduled for 9/12. Budget is due to DOE on 9/15. The board discussed the potential for a special meeting prior to 9/12 specifically to approve the budget. Mrs. Workman indicated that she would provide the Board a review of the budget for questions prior to the posting of budget for public inspection. Elder Palmer suggested a Special Call Meeting. A decision will be made at a later date to determine if a special call meeting is needed.

Principal Update: Two new hires were made at NCSI; Kindergarten and 1st Grade. Additional interviews for paraprofessional and custodian are forthcoming. Students are enrolling each day and as of this meeting there are a total of 123 students enrolled. Positions will continue to be filled as enrollment increases. President Palmer asked if the number of hires correlates with the number of students enrolled correlating to MFP. Mrs. Rodriguez stated yes. Mrs. Rodriguez noted that the

school is securing used kitchen equipment from St. Tammany and Hammond. Mrs. Workman also discussed potential ways of financing the kitchen. Principal Rodriguez noted that the playground is installed and provides a safe environment for student play. Final touches on painting and the installation of a ramp for ADA compliance are in motion. Principal Rodriguez noted that she is scheduling a day for parents to visit throughout the day. The current date is proposed for 7/18. Asst. Principal Mr. Merriman is also setting up a High School night for current and prospective high school students. There are currently 16 students enrolled in 9th grade and that number is expected to rise. Principal Rodriguez noted that her professional development plans include the GPAR model: Goal Plan Action Results intervention. Professional Development is planned for all teachers with invites to all public school teachers.

New Business: Bridging the Gap. Chancellor Wainwright noted that NTCC and YouthBuild USA are partnering to host a Bridging the Gap conference on Friday, August 2, 2013. All parish school systems are invited in addition to NCSI. Mrs. Rodriguez noted that her complete faculty and staff will be in attendance. Key Control for the facility was also discussed with an Emergency Contact List provided. Addition discussion ensued related to the construction of an Emergency Preparedness Plan and issues with the air conditioning system. President Palmer will work with proper officials on next steps in repair of the air conditioning and a roof leak.

Board meetings are set for the second Thursday of each month at 5 o'clock. A new calendar was provided to all board members noting dates of the scheduled meetings by Mrs. Rodriguez. The next meeting date is scheduled for Thursday, August 8th, 2013 at 5:00 p.m. at NCSI. Elder Palmer adjourned the meeting. Meeting concluded at 6:10 p.m.

William Wainwright (proxy to Secretary Ladner) July 11, 2013